



**CLIENT'S RIGHTS AND RESPONSIBILITIES**

Policy Effective: July 1, 2021

**Client:** \_\_\_\_\_

**DOB:** \_\_\_\_\_

**Parent/Guardian:** \_\_\_\_\_

Welcome to WellHome Psychology! You are entitled to certain rights during your treatment. These rights are guaranteed by your providers and, in certain respects, by state and federal law statute. Your rights include:

1. Access to equal treatment without regard to gender, race, religion, age or handicap including the right to practice your religion.
2. Treatment that is free from abuse, financial or other exploitation, humiliation, and neglect.
3. A full and clear explanation of services available. Your right to make informed consent, refusal, or expression of choice about: service delivery, release of information, concurrent services, composition of the service delivery team, and involvement in research projects, if applicable, and sufficient time for you to make decisions about your treatment.
4. Protection of your privacy and confidentiality under state and federal guidelines. In most cases, this means that records cannot be released unless you specifically authorize that release. Please be aware that information about possible child abuse, including physical and sexual abuse, neglect and/or threats to the direct safety of your child must be reported to the responsible state agency. Also, if it is learned that you or your child intends to harm themselves or someone else, your treatment providers are required to take steps to attempt to prevent such harm. Your information will not be used for any type of marketing purposes.
5. A clear and complete description of the treatment proposed, as well as your obligation in carrying out that treatment.
6. Access to your or your child's record, unless portions of the record are determined by medical staff to be detrimental to you or your child. Access to information pertinent to care will be provided in sufficient time for you to make decisions regarding your treatment. Otherwise, please allow up to 30 days for our office to prepare requested copies of your protected health information.
7. Cooperation in obtaining an independent second opinion and/or legal counsel at your own expense at any point in the treatment process.
8. To know the credentials of your provider(s) and the scope of services they can deliver.
9. Access to a clear description of the process through which you may express any concerns or complaints about your care. To be able to express concerns and grievances without reprisals and a process to appeal the decision of the grievances. The right to investigation and resolution of any alleged infringement of rights.
10. To have access or referral to legal entities for appropriate representation, self-help and advocacy support services, and for your provider to adhere to research guidelines and ethics if you would chose to participate in any form of research and/or experimental procedures.
11. Any other legal rights as established by state and federal law.

As an active partner in care, WellHome Psychology expects that you will undertake certain responsibilities. These include but are not be limited to:

1. Providing accurate and complete information about present concerns, prior treatment, medical conditions, and other matters relating to you or your child's care.
2. Being an active and cooperative partner in following an agreed upon treatment plan, including keeping appointments, and informing clinicians of any changes in your or your child's status.
3. Obtaining or helping to obtain any necessary outside information, e.g. school records, which may be needed for your care.

\_\_\_\_\_  
(Client's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Client's Printed Name)